

UNITED STATES DEPARTMENT OF AGRICULTURE

FLOOD CONTROL COORDINATING COMMITTEE
Washington, D. C.

December 1, 1937.

MEMORANDUM TO FIELD COORDINATING COMMITTEES
(Through B.A.E., F.S. and S.C.S.)SUBJECT: Preliminary Examination Progress Reports.

1. In accordance with Budget Bureau Circular No. 338 issued by direction of the President on May 14, 1936 it is necessary to inform currently the National Resources Committee of flood control preliminary examinations to be undertaken by this Department.
2. A supply of these form reports is enclosed. Each committee chairman is requested to submit reports in quadruplicate to the Flood Control Coordinating Committee, through appropriate bureau channels, on or before January 1, 1938, on all preliminary examinations now underway or to be undertaken prior to January 1, 1938. Thereafter, each committee chairman will submit immediately a form report when a preliminary examination of a specific watershed is proposed to be undertaken. The report should be submitted as soon as the field committee definitely decides to undertake an examination.
3. Column (1): Index numbers as given in mimeographed area tables of watersheds shall be used. Where watersheds are identical in two or more acts give the index number for each.
4. Column (2): If only a part of a watershed is covered, name the tributaries; if two or more watersheds are combined for one report, so designate.
5. Columns (3) and (4): Fortnightly divisions will suffice. It is understood that work might not be continuous and therefore the actual time to be consumed will be shown in man-months.
6. Column (5): For projects underway, give percentage of completion as of January 1, 1938.
7. Column (6): Estimates of man-months will consider all classes of personnel regardless of status, permanent or temporary, professional, clerical or otherwise.
8. Columns (7) and (8): The total cost should include the proposed expenditures of the three bureaus for the completion of the preliminary examination, regardless of the fiscal year of expenditure. If the examination is to be completed within the fiscal year the amount estimated under Column (8) will be the same as that given under Column (7).

A. C. Ringland,
Chairman,

Flood Control Coordinating Committee.

UNITED STATES DEPARTMENT OF AGRICULTURE

FLOOD CONTROL COORDINATING COMMITTEE
Washington, D. C.

December 6, 1937.

MEMORANDUM TO FIELD COORDINATING COMMITTEES
(Through B.A.E., F.S. and S.C.S.)

SUBJECT: Changes in Preliminary Examination Report Outline of
February 25, 1937.

1. "Section VIII, Recommendations" - The responsibility for making recommendations for flood control measures rests exclusively with the Secretary of War and the Secretary of Agriculture. In order to hold confidential the findings reached by committee members as representatives of the Department, Section VIII should be deleted from the body of the report. The subject matter of this section remains the same but should be included with the estimates of costs as part of the separate memorandum to accompany the report. (See "Omissions from Reports" on page 3). The deletion of recommendations will permit the committees to obtain, in their discretion, reviews and comments from interested State or other agencies upon the factual parts of the reports. Section IX, "Cooperation" should be numbered Section VIII.

2. "Section IV D, Floods" - Several of the field committees are misinterpreting Section IV D of the outline. What is desired is a discussion of the present use of the watershed as it relates to floods. In order to clarify this, Section IV D should be changed to read as follows: "Relation between land use and cover conditions to floods; brief discussion including influence of land occupation and land misuse to flood frequency if such relation exists."

For the Committee

By A. C. Ringland, Chairman.

